User Management

1.1 Login

To login into the ***cuteQM*** app,

1. Open your web browser.
2. Type the URL provided by your administrator, in the address bar of your web browser. The login page appears.

image_1651599486234.png
Image not found or type unknown

3. In the login page, enter your user name and password in the respective boxes.

image_1651599502803.png
Image not found or type unknown

Note: If you forgot your password, click "**I can't access my account**". You will be redirected into a new web page. Enter your username to receive your password.

4. In the **Module** section, select **Piping**.
5. Click **Login**.

Once you have successfully logged in into the ***cuteQM*** app, the home page of the ***cuteQM*** app opens.

image_1651599549509.png
Image not found or type unknown

Figure 4.1 Home page of *cuteQM app*

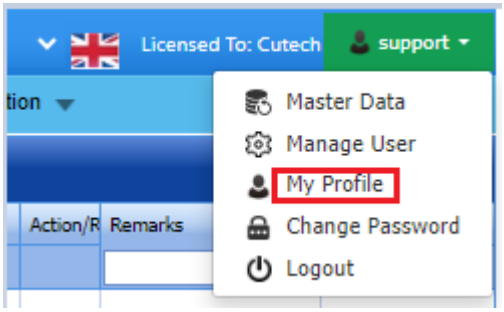
image_1651599574057.png
Image not found or type unknown

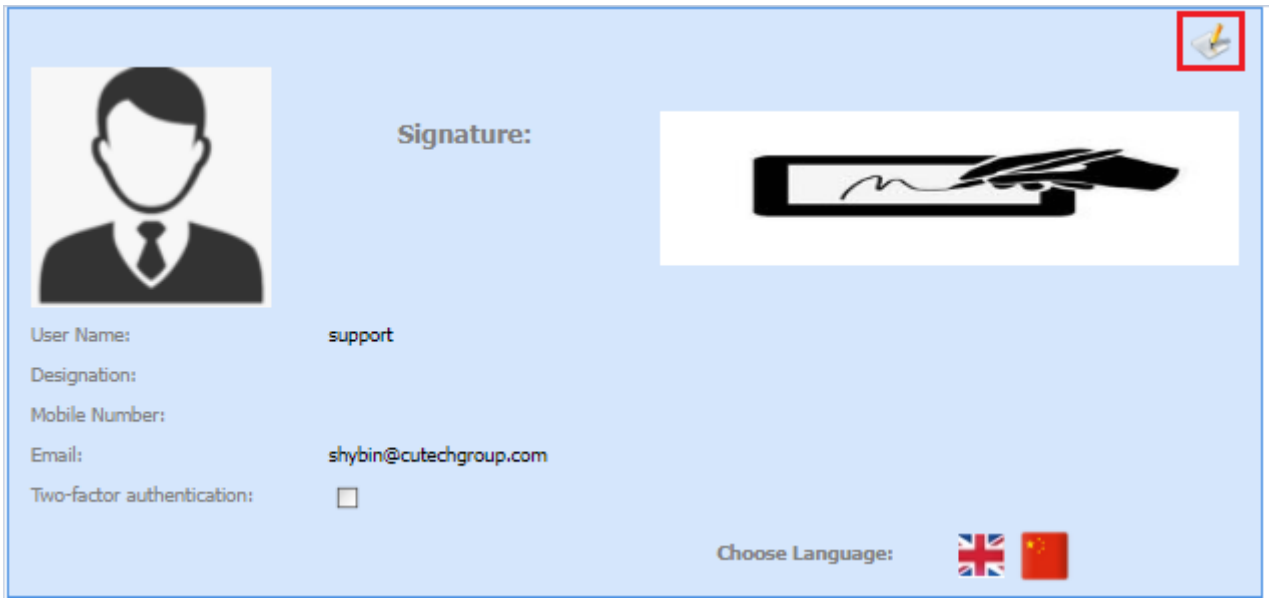
Note: The user name you have entered, the project you have been assigned, and the module you have selected are displayed in the upper right corner of the home page.

1.2 My Profile

If you want to upload digital signature ,

1. Click your user name displayed on the quick access bar of the home page. See Fig 1.1. A drop-down list opens with multiple options.
2. Click **My Profile** option



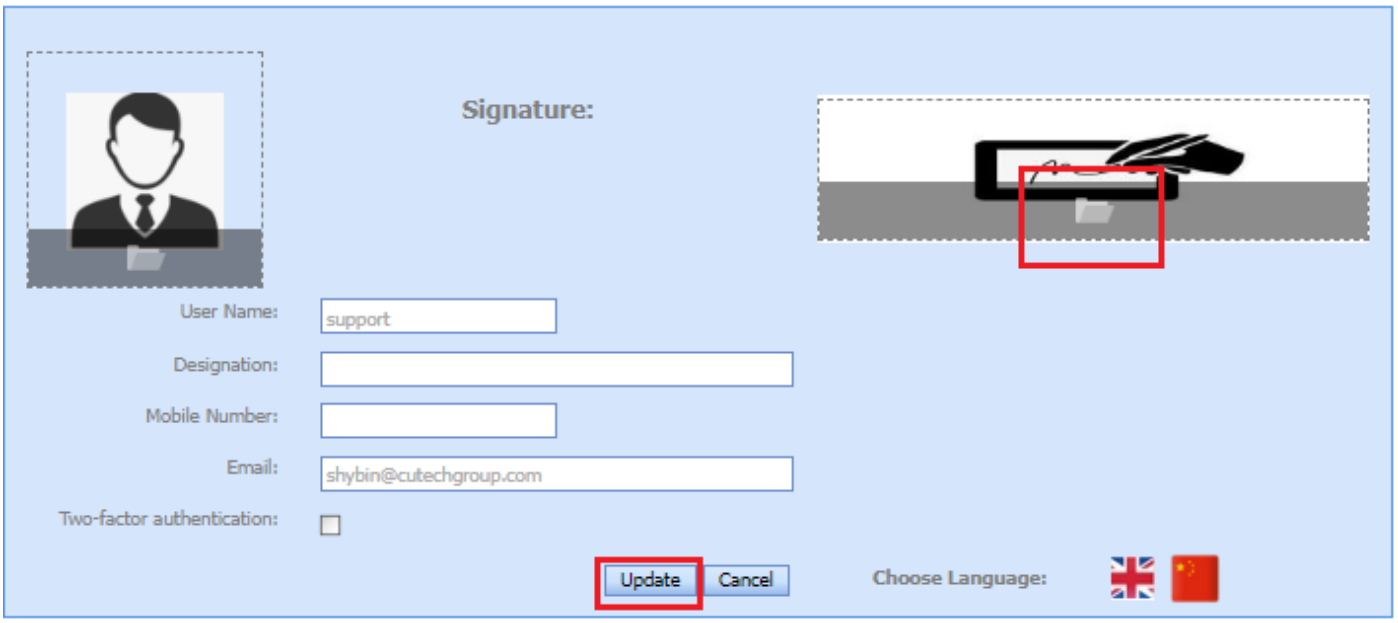


3.Click **Edit** button placed at the right top corner as shown above fig

4.Click **file upload** icon as shown below

5.**Upload the signature** from device

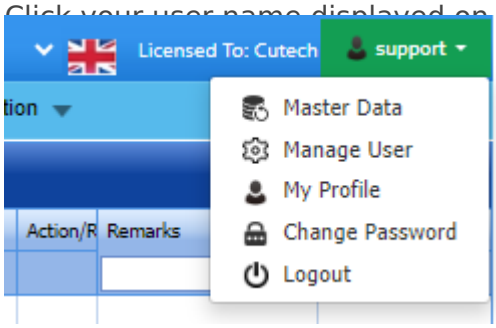
7.Click **Update** button.



My profile updated successfully.

1.3 Change Password

If you want to change your current password,

1. Click your user name displayed on the quick access bar of the home page. See Fig 1.1.
   

   e options.

2. Click the **Change Password** option.
   The **Change Password** page opens.
   image-1651599664112.png

   Image not found or type unknown
   image-16515996740 88.png

   Image not found or type unknown
   Note. Before changing your password read the conditions specified in the **Change Password** page.

3. In the **Password** box, enter your current password.
4. In the **New Password** box, enter your new password.
5. In the **Confirm New Password** box, enter your new password again.
6. Click **Change Password**.

Your password will be successfully changed.

1.4 Log Out

If you want to log out from the app,

1. Click your user name displayed on the quick access bar of the home page. See Fig 1.1.
   A drop-down list opens with multiple options.
2. Click **Log out**.

Your current session ends now. The home page appears.

Revision #11
Created 27 April 2022 11:45:57
Updated 10 December 2024 02:12:20 by Babu