MIR

6.0 MIR

The **MIR** tab helps you to check and update a material verification report for the MIR requests, which are uploaded in the web application, by adding your inspection details. This MIR feature automatically updates and synchronizes your inspection details with the material verification report in the web application.

image-1651673291124.png

image-1651673404205.png **Note**: when you click the **MIR** tab in the dashboard, the **MIR** page displays a list of reports corresponding to today and previous day. However, if you want to view the reports for other dates, you must navigate to the **TAKE OFFLINE DATA** option. (See " **TAKE OFFLINE DATA** " for more details).

1. Tap **MIR**. See Fig 2.3.

The **MIR** page opens with a list of reports for the selected date.

image-1651673464382.png

Figure 6.1 MIR page

image-1651673486690.png **Tip**: I. You can configure displaying of the number of reports per page by selecting **10**, **25**, **50** or **100**, accordingly.

1. If you want to filter one report among the list of reports, you must enter the report number, inspection date or location details in the respective boxes given in the **MIR** page.

The **MIR** page contains the following fields:

- **Report Number**– shows the request's report number.
- **Inspection Date**– shows the date of inspection.
- **Location**– shows the location where the inspection to be performed.
- **Result**– you can add your inspection results.
- **Signature**– you can add your signature after completing the inspection.

- **Attach –** you can view any supporting document that is attached in the web application by tapping image-1651673505795.png Image not found or type unknown (**Attach** icon).

image-1651673543849.png Image not found or type unknown

Tip: You can filter the supporting document by using the **File Name** and **File Size in KB** options provided in the **Attach** page. See Fig given below.

image-1651673560133.png Image not found or type unknown

image-1651673571083.png

- **Print**– you can download a copy of the report by tapping Image not found or type unknown (**Print** icon).

image-1651673620088.png Image not found or type unknown

Tip: After adding your inspection details and signature into the MIR report, you can download a latest copy of the report by using the **Print** option to check whether your inspection details and signature are successfully updated with the report.

- **Sync –** notifieswhether your inspection details are automatically synchronized with the web application or not. This **Sync** section initially shows the Sync icon like image-1651673649 Image not found or type u image-1651673681621.png

Once you add your inspection details the Sync icon appears in Image not found or type unknown.

After synchronization of your inspection details, the **Sync** section changes the Sync icon image-1651673708313.png into Image not found or type unknown.

image-1651673737396.png Image not found or type unknown

Tip: If your inspection details are not automatically synchronized, navigate to the manual synchronization option. (See “**Sync Data** “for more details.)

To add your MIR inspection result

image-165167.

1. Once you find out the report where you need to add your inspection details, tap Image not found or (**Result** icon) to add your inspection results, See Fig 7.1.

The **Result** page opens with a list of reports with the material details. Each report shows material specifications such as description, specification, size, and type.

image-1651673801652.png

Image not found or type unknown

2. In the **Remarks** box, type your remarks if any.

image-1651673823588.png

3. In **Cert** column, Image not found or type unknown tap (Edit icon) for the report you want to add your result.

A new page for the selected report opens.

image-1651673846711.png

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4. Check and re-enter **Quantity** of the materials if you want.
5. In **Heat No** box, enter the heat number.
6. Checkthe certificate number in the **Cert**
7. In **Dimen**, **Visual**, and **Mill Test** options, choose **Accepted** or **Rejected** based on your inspection details.
8. In **Plate No** box, enter the plate number.
9. In **Uniq No** box, enter the unique number.
10. In the **Remarks** box, type your remarks if any.
11. Tap **Save**.

To add your signature

Once you have saved your inspection results, you must add your signature in the **Signature** field.

image-1651673866018.png

Image not found or type unknown **Note**: Make sure that you can add your signature if your role has assigned as QA, Subcontractor, Client or Owner, by the administrator.

image-1651673881470.png

1. Tap Image not found or type unknown (**Signature** icon), See Fig 7.1. The signature page opens.

image-1651673899460.png

Image not found or type unknown

Note: If you are a login user, you can directly do sign for the respective role in the signature box, otherwise you must login with your user id and password before signing.

image-1651673926231.png

Image not found or type unknown

image-1651673939066.png

2. Tap Image not found or type unknown (**Sign** icon) provided in the right-side pane for the corresponding **Type** based on your role.

A new signature box opens.

image-1651673958191.png

Image not found or type unknown

3. In the **Name** box, enter your name.

image-1651673974828.png

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Note: If your role has assigned as QA, your name will be displayed automatically in the **Name** box. Other than QA, you must add your name before signing.

4. In the **Signature** box, write your signature, and tap **Save**.

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